

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Wednesday, January 3, 2018
7:30pm, Fire District Administration Office*

Call to Order:

Chairman Pike called the January 3, 2018 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:35 PM.

Statement of Adequate Notice:

Mr. Donnelly read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (April 4, 2017).
Mailed to the Courier Post (March 31, 2017).
Forwarded to the Municipal Clerk for posting (March 31, 2017).
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.
Posted on the Official Fire District Website

The Notice has set forth that formal action may be taken.

Roll Call:

Present: Commissioner Brown, Commissioner Cauley, Commissioner Haines, Chairman Pike

Absent: Vice Chairman McIlwee

Staff & Professionals: Director Donnelly, Clerk Brooks, Clerk Mangan

Pledge of Allegiance & Moment of Silence:

Chairman Pike requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence.

Announcement of Emergency Exits:

Chairman Pike read the announcement aloud.

Approval of Meeting Minutes:

December 6, 2017 Board of Fire Commissioners Meeting

Commissioner Brown offered a motion to accept the minutes as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, Pike

Nay:

Abstain: Cauley

Approval of Monthly District Reports:

Chief Apparatus Officer – December 2017

Fire Official – December 2017

Fire Chief – December 2017

Commissioner Brown offered a motion to accept the reports as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Cauley, Haines, Pike

Nay:

Abstain:

Approval of Vouchers:

As prepared and presented.

Commissioner Brown offered a motion to approve the vouchers as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Cauley, Haines, Pike

Nay:

Abstain:

Matters Presented by the Public:

No members of the public approached wishing to speak.

Old Business:

Relief project update

Director Donnelly advised the Board that communications with NJSHPO have been ongoing concerning the questions proposed regarding the site and structure. Further investigation into Green Acres funding and site implications is ongoing and we expect to have a report from the engineer shortly. The compensation plan may be amended pending the results of further investigations into the site and implications of same. We are still awaiting response from the Township's attorney regarding closing for the Pine Street property.

New Business:

Resolution 2018-1: Resolution authorizing a temporary budget for 2018.

Director Donnelly presented the temporary budget. Following presentation and discussion, Commissioner Brown offered a motion to approve the resolution authorizing the approval of the temporary budget. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Cauley, Haines, Pike

Nay:

Abstain:

Oaths of Office – 2018 Fire District Officers

Director Donnelly administered the following Oaths:

Chief – Patrick Hoff

Deputy Chief – Kevin Gimeno

Captain – Robert Allen

Lieutenant – Thomas Mason

Lieutenant – Nicholas Allen

Fire Police Lieutenant – John Achey

Matters to be Presented by the Director:

The Director stated that the meeting for budget adoption will be held on Thursday, January 18 at 7:30pm in the Administration Office. He also informed the Board that he will not be present as he will be out of the State with his primary employer. The Board excuses Mr. Donnelly's attendance from the January 18 meeting.

Matters to be Presented by the Solicitor:

No report.

Matters to be Presented by the Board:

Chairman Pike announced the next meetings of the Board.

Next Meetings:

BOFC Budget Adoption, Thursday, January 18, 7:30pm,
Fire District Administration Office

BOFC Meeting, Wednesday, February 7, 7:30pm,
Fire District Administration Office

Annual Fire District Election, Saturday, February 17,
2-9pm, Mount Holly Township Municipal Building

Adjournment:

With no other business on the agenda or being presented for consideration, Commissioner Cauley offered a motion for adjournment. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Cauley, Haines, Pike

Nay:

Abstain:

The meeting was adjourned by Chairman Pike at 7:56pm.

Respectfully submitted,

Stefanie Haines, Secretary
(as prepared by Director Donnelly)