

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Wednesday, September 2, 2015
7:00pm, Fire District Administration Office*

Call to Order:

Chairman Pike called the September 2, 2015 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:00 PM.

Statement of Adequate Notice:

Solicitor Sendzik read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Mount Holly Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (March 12, 2015).
Mailed to the Courier Post (March 9, 2015).
Forwarded to the Municipal Clerk for posting.
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.

The Notice set forth that formal action may be taken.

Roll Call:

Present: Commissioner Cauley (7:30pm) Commissioner Brown, Commissioner Haines, Vice Chairman McIlwee, Chairman Pike

Absent:

Staff & Professionals: Director Donnelly, Clerk Brooks, Clerk Mangan, Solicitor Sendzik

Pledge of Allegiance & Moment of Silence:

Chairman Pike requested that all present stand for the Pledge and remain standing for a moment of silence.

Announcement of Emergency Exits:

Chairman Pike read the announcement aloud.

Approval of Meeting Minutes:

July 1, 2015 Board of Fire Commissioners Meeting

Commissioner Haines offered a motion to accept the minutes as prepared. Vice Chairman McIlwee provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, McIlwee, Pike

Nay:

Abstain:

Approval of Monthly District Reports:

Chief Apparatus Officer – July, August 2015

Fire Official – July, August 2015

Fire Chief – July, August 2015

Vice Chairman McIlwee offered a motion to accept the reports as read. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, McIlwee, Pike

Nay:

Abstain:

Approval of Vouchers:

As prepared and presented

Commissioner Haines offered a motion to approve the vouchers as prepared and presented to the Board. Vice Chairman McIlwee provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, McIlwee, Pike

Nay:

Abstain:

Matters Presented by the Public:

No members of the public approached wishing to speak.

Old Business:

At the request of the Board, Director Donnelly presented quotations received for replacement fencing at the Relief location. The Board had previously requested the Director to obtain quotations to replace fencing along the rear property line which was removed by Mt. Holly Township in the past. Concern arose as to increased foot traffic and litter in the parking lot. Also of concern was the increased liability associated with an increase of pedestrian traffic. Director Donnelly presented the quotations and discussion ensued as to the need for the fence at this time given the proposed renovations to the firehouse and associated site work. Consensus of the Board was to forego the replacement of fencing at this time.

As it relates to the Relief renovation project, discussion was held amongst the Board regarding site engineering services and the need for proposals. The Director advised the Board that funds were available in the budget for professional services to request proposals and award a contract for preliminary civil engineering services on the site in preparation for a referendum vote. Vice Chairman McIlwee offered a motion to solicit proposals for civil engineering services. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, McIlwee, Pike

Nay:

Abstain:

Let the minutes reflect that Commissioner Cauley has arrived and joined the meeting at 7:30pm.

New Business:

Director Donnelly presented the membership application of Paul Gallagher for the Board's consideration. It was discussed that Mr. Gallagher initially prepared a membership for Junior Membership as he was under the age of 18. The Director recommended the consideration of Mr. Gallagher's membership as a regular member pending his 18th birthday and the successful return of a background investigation. Vice Chairman McIlwee offered a motion to accept the regular membership of Mr. Gallagher given the terms outlined by the Director. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Cauley, Brown, Haines, McIlwee, Pike

Nay:

Abstain:

Director Donnelly presented the membership application of Justin Coppage for the Board's consideration. Confirming that Mr. Coppage has returned a satisfactory background, Vice Chairman McIlwee offered a motion to approve the membership of Mr. Coppage. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Cauley, Brown, Haines, McIlwee, Pike

Nay:

Abstain:

Matters to be Presented by the Director:

Director Donnelly updated the Board on the status of projects. The HVAC replacement project at Good Intent is underway and should be completed by the end of the week.

Used surplus equipment and Engine 5013 are slated to begin auction on the govdeals.com website effective September 15.

Matters to be Presented by the Solicitor:

Solicitor Sendzik has no report.

Matters to be Presented by the Board:

Commissioner Haines reminded the Board and attendees that Inspector Shaw has organized an informative fire prevention dinner targeting an adult audience within Mount Holly Township. Mr. Shaw has provided a flyer providing information and contact information to confirm attendance.

Chairman Pike stated that the next meetings of the Board are as follows:

Next Meetings: BOFC Work Session, Thursday, September 24, 7:00pm,
Fire Administration Office

BOFC Meeting, Wednesday, October 7, 7:00pm,
Fire Administration Office

Adjournment:

With no further business on the agenda or being presented to the attention of the Board, Vice Chairman McIlwee offered a motion to adjourn the meeting. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Cauley, Brown, Haines, McIlwee, Pike

Nay:

Abstain:

The meeting was adjourned by Chairman Pike at 8:30 PM.

Respectfully submitted,

Stefanie Haines, Secretary

As prepared by Director Donnelly