

**BOARD of FIRE COMMISSIONERS  
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes  
Wednesday, May 6, 2015  
7:00pm, Fire District Administration Office*

**Call to Order:**

Vice Chairman McIlwee called the May 6, 2015 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:00 PM.

**Pledge of Allegiance & Moment of Silence:**

Vice Chairman McIlwee requested that all present stand for the Pledge and remain standing for a moment of silence.

**Statement of Adequate Notice:**

Solicitor Sendzik read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Mount Holly Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (March 12, 2015).  
Mailed to the Courier Post (March 9, 2015).  
Forwarded to the Municipal Clerk for posting.  
Posted in the Fire District Administration Office.  
Posted at the Relief Fire Company.

The Notice set forth that formal action may be taken.

**Roll Call:**

Present: Commissioner Haines, Commissioner Brown, Vice Chairman McIlwee, Chairman Pike (arrived at 7:30PM)

Absent: Commissioner Cauley

Staff & Professionals: Director Donnelly, Clerks Brooks and Mangan, Solicitor Sendzik

**Announcement of Emergency Exits:**

Vice Chairman McIlwee read the announcement aloud.

**Approval of Monthly District Reports:**

Director Donnelly read the following reports aloud:

Chief Apparatus Officer – April 2015  
Fire Official – April 2015  
Fire Chief – No report submitted

Commissioner Brown offered a motion to accept the reports as read. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Brown, McIlwee  
Nay:  
Abstain:

**Approval of Vouchers:**

Commissioner Brown offered a motion to approve the vouchers as prepared and presented to the Board. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Brown, McIlwee  
Nay:  
Abstain:

**Matters Presented by the Public:**

No members of the public approached wishing to speak.

**Old Business:**

The Board provided discussion regarding proposed renovations and site improvements to the Relief property.

Let the record reflect that Chairman Pike arrived at 7:30PM and advised Vice Chairman McIlwee to continue presiding over the meeting.

**New Business:**

**Consent Agenda:**

**Resolution 2015-24** Resolution Accepting Annual Audit and Authorizing Publication of Audit Synopsis

**Resolution 2015-25** Resolution Certifying Audit Compliance

Commissioner Brown offered a motion to approve the consent agenda. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Brown, McIlwee, Pike  
Nay:  
Abstain:

**Matters to be Presented by the Director:**

The Director discussed the concerns brought forth by the membership and the Board of Trustees of the Relief Fire Company regarding the need to provide for fencing at Relief. There has been a significant increase in foot traffic through the parking lot leading to an increase in trash be discarded in the lot and other debris being thrown about the lot. The Board advised the Director to solicit quotes for same.

**Matters to be Presented by the Solicitor:**

Solicitor Sendzik had no report for the Board.

**Matters to be Presented by the Board:**

Commissioner Haines wished to thank 7-11 and the members of the District who made 7-11's first "Slurpee With a Firefighter" event a success. The District was well represented and many residents, customers interacted with the members throughout the event.

Chairman Pike was approached by FI Shaw regarding fire prevention activities. FI Shaw expressed his desire to hold an informational dinner event for the seniors of Mount Holly during fire prevention week. He felt that an informative dinner with the seniors would be more beneficial than the events of the past when parents would drop their children and expect the FD to babysit for two hours. FI Shaw will present more information as October nears.

Vice Chairman McIlwee stated that the next meetings of the Board are as follows:

*Next Meetings:* BOFC Meeting, Wednesday, June 3, 7:00pm,  
Fire Administration Office

BOFC Meeting, Wednesday, July 1, 7:00pm,  
Fire Administration Office

**Adjournment:**

With no further business on the agenda or being presented to the attention of the Board, Commissioner Brown offered a motion to adjourn the meeting. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Brown, McIlwee, Pike

Nay:

Abstain:

The meeting was adjourned by Chairman Pike at 9:07 PM.

Respectfully submitted,

Stefanie Haines, Secretary

As prepared by Director Donnelly