

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Wednesday, July 1, 2015
7:00pm, Fire District Administration Office*

Call to Order:

Chairman Pike called the June 3, 2015 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:00 PM.

Pledge of Allegiance & Moment of Silence:

Chairman Pike requested that all present stand for the Pledge and remain standing for a moment of silence.

Statement of Adequate Notice:

Solicitor Sendzik read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Mount Holly Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (March 12, 2015).
Mailed to the Courier Post (March 9, 2015).
Forwarded to the Municipal Clerk for posting.
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.

The Notice set forth that formal action may be taken.

Roll Call:

Present: Commissioner Brown, Commissioner Haines, Vice Chairman McIlwee, Chairman Pike
Absent: Commissioner Cauley

Staff & Professionals: Director Donnelly, Clerk Mangan, Solicitor Sendzik

Announcement of Emergency Exits:

Chairman Pike read the announcement aloud.

Approval of Meeting Minutes:

June 3, 2015 Board of Fire Commissioners Meeting
June 18, 2015 Board of Fire Commissioner Work Session

Vice Chairman McIlwee offered a motion to accept the minutes as prepared. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, McIlwee, Pike
Nay:
Abstain:

Approval of Monthly District Reports:

Chief Apparatus Officer – June 2015
Fire Official – June 2015
Fire Chief – No report submitted

Vice Chairman McIlwee offered a motion to accept the reports as read. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, McIlwee, Pike
Nay:
Abstain:

Approval of Vouchers:

Commissioner Brown offered a motion to approve the vouchers as prepared and presented to the Board. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, McIlwee, Pike
Nay:
Abstain:

Matters Presented by the Public:

No members of the public approached wishing to speak.

Old Business:

The Board and solicitor provided discussion regarding proposed renovations and site improvements to the Relief property. Along with discussion of a proposed referendum vote for the renovations to Relief was the replacement of District's tiller truck. The Board as well as the Director and solicitor provided discussion as to the current utilization of the apparatus as well as its usefulness to the operations of the District currently. The Board confirmed that the truck is underutilized due to the necessity of having two drivers for the truck and the inability to effectively staff it. Following the discussion the Board discussed a proposed referendum to include the purchase of a new aerial device to replace the existing tiller truck.

Commissioner Haines offered a motion to put forth a referendum requesting approval from the voters of the Township for the renovations of the Relief Fire Company location as well as the inclusion of the purchase of a new aerial truck. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, McIlwee, Pike

Nay:

Abstain:

New Business:

There was no new business on the agenda for discussion.

Matters to be Presented by the Director:

Director Donnelly provided the Board with an update of the recently revised State contracting laws. The Director also provided the Board with an update to the air conditioning repairs at the Fire Administration Office (Good Intent). Also discussed by the Director was an update to pricing for replacement fencing at the Relief property. The Director is expecting quotes for the project to arrive within the next two weeks and will update the Board at its next meeting.

Matters to be Presented by the Solicitor:

Solicitor Sendzik echoed the Director's comments regarding the recently revised public contracting laws.

Matters to be Presented by the Board:

Chairman Pike advised the Board that Inspector Shaw wished to proceed with a fire prevention informational session (including a dinner) for the seniors of the Township to run in conjunction with Fire Prevention Week activities. A proposed date for the session is October 9.

Chairman Pike also inquired as to the status of the County fuel pumps. He stated that Inspector Shaw had heard that the District would be unable to fuel at the Maple Avenue location due to relocation of pumps. Chairman Pike was advised that the County has not informed the District of any interruptions in service and that any routine maintenance that is performed on the pumps may cause the District vehicles to be fueled at alternate County locations temporarily as has been the case in the past.

Chairman Pike stated that the next meetings of the Board are as follows:

Next Meetings: BOFC Meeting, Wednesday, August 5, 7:00pm,
Fire Administration Office

Adjournment:

With no further business on the agenda or being presented to the attention of the Board, Commissioner Haines offered a motion to adjourn the meeting. Vice Chairman McIlwee provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, McIlwee, Pike

Nay:

Abstain:

The meeting was adjourned by Chairman Pike at 8:00 PM.

Respectfully submitted,

Stefanie Haines, Secretary

As prepared by Director Donnelly