

**BOARD of FIRE COMMISSIONERS  
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes  
Wednesday May 7, 2014  
7:15pm, Fire Administration Office*

**Call to Order:**

Chairman McIlwee called the May 7, 2014 meeting of the Board of Fire Commissioners of Mount Holly Fire District No.1 to order at 7:15 PM.

**Pledge of Allegiance:**

**Moment of Silence:**

**Statement of Adequate Notice:**

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (Official Newspaper).  
Mailed to the Courier Post (Informational Purposes).  
Forwarded to the Municipal Clerk for posting on Municipal bulletin board.  
Posted in the Fire District Administration Office.  
Posted at the Relief Fire Company.

The Notice set forth that formal action may be taken.

**Roll Call:**

	<b>Present</b>	<b>Absent</b>	<b>Arrival</b>
Jason Carty	X		
Stefanie Haines	X		
Josh Brown	X		
Don Pike	X		7:30pm
Rick McIlwee	X		

**Announcement of Emergency Exits:**

Exit to the left, through the exit door or to your right through the door and out to the double doors on Park Drive.

**Approval of Minutes:**

April 2, 2014 Board of Fire Commissioners meeting

<b>Roll:</b>	<b><u>Motion</u></b>	<b><u>Second</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Abstain</u></b>
J. Carty	X		X		
S. Haines		X	X		
J. Brown			X		
D. Pike					
R. McIlwee			X		

**Approval of Monthly District Reports:**

*Chief Apparatus Officer* –Mr. Donnelly read the April 2014 report aloud for each station, including some repairs that have been done.

*Fire Official* – Mr. Donnelly read the report aloud for April 2014.

*Fire Chief* – There was no report. Commissioner Carty asked if the daytime response time has improved.

<u>Roll:</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
J. Carty			X		
S. Haines	X		X		
J. Brown		X	X		
D. Pike					
R. McIlwee			X		

**Approval of Vouchers:**

As prepared and presented:

Commissioner Carty asked about the bill for Action 911, and was told it is a one-time fee.

<u>Roll:</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
J. Carty	X		X		
S. Haines		X	X		
J. Brown			X		
D. Pike					
R. McIlwee			X		

**Matters Presented by the Public:**

*(Members of the public may come forward to comment or discuss business after stating their name and address for the record)*

None

**Communications:**

Correspondence from VFW Post 2692 – The VFW awarded some members a certificate of appreciation for painting their flag pole

Correspondence from Hainesport Fire Company – Mr. Donnelly read the letter aloud, which thanked the District for the loan of the truck while theirs was out of service.

**Old Business:**

None

**New Business:**

Resolution 2014-21: Resolution authorizing Service Contract for Lawn Maintenance Services – Mr. Donnelly recommended awarding the contract to Father Nature, for the lawn maintenance at Good Intent and Relief.

<u>Roll:</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
J. Carty			X		
S. Haines	X		X		
J. Brown		X	X		
D. Pike					
R. McIlwee			X		

Resolution 2014-22: Resolution authorizing Contract for Emergency Vehicle Conversion – Mr. Donnelly received quotes for the up fit for the new utility truck. Odyssey Emergency Vehicle quoted \$39,100.00. 1<sup>st</sup> Priority Emergency Vehicle quoted \$24,000.00. Mr. Donnelly recommended 1<sup>st</sup> Priority, with an 8-10 week delivery time, and summarized what will be done.

<u>Roll:</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
J. Carty	X		X		
S. Haines			X		
J. Brown		X	X		
D. Pike					X
R. McIlwee			X		

Resolution 2014-23: Resolution authorizing Participation in the Volunteer Tuition Credit Program – Mr. Donnelly stated the program is administered by the county colleges under the state law.

<u>Roll:</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
J. Carty			X		
S. Haines	X		X		
J. Brown			X		
D. Pike		X	X		
R. McIlwee			X		

**Committees:**

None

**Matters to be presented by the Director:**

Status of Projects:

- Utility Vehicle – Mr. Donnelly stated there was progress with the up-fit, and will be delivering the truck to the company.
- Electronic monitoring - progress
- NJPEOSH Inspection – Mr. Donnelly stated there was a routine inspection, and a few areas were found in need of improvement, including moisture around the light fixtures. Mr. Donnelly filed for an extension for the repairs.

**Matters to be Presented by the Solicitor:**

Executive session at end of meeting in order to update the Board regarding ongoing litigation

**Matters to be Presented by the Board:**

Next meeting: Wednesday, June 4 – 7pm, Fire Administration Office

**Executive Session:**

**Resolution 2014-24:** Resolution Authorizing Executive Session – 7:45pm: The executive session is being held for purposes of ongoing litigation in the matter of Mount Holly Fire District No. 1 v. Relief Fire Company. Information to be covered is under attorney-client privilege. The Board does not anticipate formal action being taken and will reconvene in public session following the executive session. The Board anticipates the executive to last ten minutes.

<u>Roll:</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
J. Carty	X		X		
S. Haines			X		
J. Brown		X	X		
D. Pike			X		
R. McIlwee			X		

Public Session: resumed at 8:15pm:

No formal action was taken

<u>Roll:</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
J. Carty	X		X		
S. Haines			X		
J. Brown		X	X		
D. Pike			X		
R. McIlwee			X		

**Adjournment:**

The meeting adjourned at 8:20pm.

<u>Roll:</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
J. Carty	X		X		
S. Haines		X	X		
J. Brown			X		
D. Pike			X		
R. McIlwee			X		

Respectfully Submitted,  
Stefanie Haines, Secretary

As prepared by,  
Sharon Szalma, Clerk