

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Work Session Minutes
Thursday, December 18, 2014
7:00pm, Fire Administration Office*

Call to Order:

Chairman McIlwee called the meeting of the Board of Fire Commissioners of Mount Holly Fire District No.1 to order at 7:05PM.

Pledge of Allegiance:

Moment of Silence:

Statement of Adequate Notice:

Director Donnelly read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (March 21, 2014).
Mailed to the Courier Post (March 19, 2014).
Forwarded to the Municipal Clerk for posting.
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.

The Notice has set forth that formal action may be taken.

Roll Call:

Present:

Chairman McIlwee, Vice Chairman Pike, Commissioner Brown, Commissioner Haines, Commissioner Carty, Director Donnelly, Rita Brooks.

Excused:

Solicitor Sendzik, Sharon Szalma.

Announcement of Emergency Exits:

Announcement was read aloud by Chairman McIlwee.

Matters Presented by the Public:

No members of the public wished to be recognized for comment.

Committees:

Personnel: Recommendation of Account Clerk – Director Donnelly and Commissioner Carty discussed the recent interview process for the position of Account Clerk. Following discussion, the interview committee’s recommendation of Samantha Mangan was presented to the Board for discussion.

Resolution 2014-40 Resolution authorizing hiring of account clerk (Samantha Mangan).

| Roll: | Motion | Second | Aye | Nay | Abstain |
|--------------|---------------|---------------|--------------|---------------|----------------|
| J. Carty | <u> X </u> | <u> </u> | <u> X </u> | <u> </u> | <u> </u> |
| S. Haines | <u> </u> | <u> </u> | <u> X </u> | <u> </u> | <u> </u> |
| J. Brown | <u> </u> | <u> X </u> | <u> X </u> | <u> </u> | <u> </u> |
| D. Pike | <u> </u> | <u> </u> | <u> X </u> | <u> </u> | <u> </u> |
| R. McIlwee | <u> </u> | <u> </u> | <u> X </u> | <u> </u> | <u> </u> |

The Personnel committee also presented to the Board its recommendations for 2015 Fire District Operations officers. Following a discussion, a motion to approve the recommended officers was presented.

| Roll: | Motion | Second | Aye | Nay | Abstain |
|--------------|---------------|---------------|---------------|---------------|----------------|
| J. Carty | <u> X </u> | <u> </u> | <u> X </u> | <u> </u> | <u> </u> |
| S. Haines | <u> </u> | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| J. Brown | <u> </u> | <u> X </u> | <u> X </u> | <u> </u> | <u> </u> |
| D. Pike | <u> </u> | <u> </u> | <u> X </u> | <u> </u> | <u> </u> |
| R. McIlwee | <u> </u> | <u> </u> | <u> X </u> | <u> </u> | <u> </u> |

Old Business:

No old business was presented.

New Business:

Resolution 2014-41 Resolution authorizing line item transfers in the 2014 budget.

| Roll: | Motion | Second | Aye | Nay | Abstain |
|--------------|---------------|---------------|--------------|---------------|----------------|
| J. Carty | <u> </u> | <u> X </u> | <u> X </u> | <u> </u> | <u> </u> |
| S. Haines | <u> </u> | <u> </u> | <u> X </u> | <u> </u> | <u> </u> |
| J. Brown | <u> X </u> | <u> </u> | <u> X </u> | <u> </u> | <u> </u> |
| D. Pike | <u> </u> | <u> </u> | <u> X </u> | <u> </u> | <u> </u> |
| R. McIlwee | <u> </u> | <u> </u> | <u> X </u> | <u> </u> | <u> </u> |

Resolution 2014-42 Resolution authorizing the approval of the proposed 2015 budget.

| Roll: | Motion | Second | Aye | Nay | Abstain |
|--------------|---------------|---------------|---------------|---------------|----------------|
| J. Carty | <u> </u> | <u> X </u> | <u> X </u> | <u> </u> | <u> </u> |
| S. Haines | <u> </u> | <u> </u> | <u> X </u> | <u> </u> | <u> </u> |
| J. Brown | <u> </u> | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| D. Pike | <u> X </u> | <u> </u> | <u> X </u> | <u> </u> | <u> </u> |
| R. McIlwee | <u> </u> | <u> </u> | <u> X </u> | <u> </u> | <u> </u> |

Matters to be Presented by the Director:

2015 Budget hearing – Director Donnelly informed the Board and Public that the public budget hearing for adoption would be on January 7, 2015 at 6:45pm at the Municipal Building.

Matters to be Presented by the Solicitor:

Solicitor was not present and had no report for the Board.

Matters to be Presented by the Board:

Commissioner Carty wished the new slate of officers best of luck in 2015. Stay safe. Commissioner Carty then presented the Board with his resignation from the Board to be effective January 1, 2015. Following discussion, Commissioner Haines presented a motion to accept the resignation.

| Roll: | Motion | Second | Aye | Nay | Abstain |
|--------------|---------------|---------------|--------------|------------|----------------|
| J. Carty | _____ | _____ | <u> X </u> | _____ | _____ |
| S. Haines | <u> X </u> | _____ | <u> X </u> | _____ | _____ |
| J. Brown | _____ | _____ | <u> X </u> | _____ | _____ |
| D. Pike | _____ | <u> X </u> | <u> X </u> | _____ | _____ |
| R. McIlwee | _____ | _____ | <u> X </u> | _____ | _____ |

Next Meeting:

Wednesday, January 7, 2014, 7:00pm – 2015 Budget Hearing

Adjournment:

Meeting was adjourned at 7:25pm following a presentation of motion.

| Roll: | Motion | Second | Aye | Nay | Abstain |
|--------------|---------------|---------------|--------------|------------|----------------|
| J. Carty | _____ | _____ | <u> X </u> | _____ | _____ |
| S. Haines | _____ | <u> X </u> | <u> X </u> | _____ | _____ |
| J. Brown | _____ | _____ | <u> X </u> | _____ | _____ |
| D. Pike | <u> X </u> | _____ | <u> X </u> | _____ | _____ |
| R. McIlwee | _____ | _____ | <u> X </u> | _____ | _____ |

Respectfully submitted,

Stefanie Haines (as prepared by Director Donnelly)