

**BOARD of FIRE COMMISSIONERS  
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes  
Wednesday April 2, 2014  
7:00pm, Mount Holly Municipal Building*

**Call to Order:**

Chairman McIlwee called the April 2, 2014 meeting of the Board of Fire Commissioners of Mount Holly Fire District No.1 to order at 7:00 PM.

**Pledge of Allegiance:**

**Moment of Silence:**

**Statement of Adequate Notice:**

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (Official Newspaper).  
Mailed to the Courier Post (Informational Purposes).  
Forwarded to the Municipal Clerk for posting on Municipal bulletin board.  
Posted in the Fire District Administration Office.  
Posted at the Relief Fire Company.

The Notice set forth that formal action may be taken.

<b>Roll Call:</b>	<b>Present</b>	<b>Absent</b>	<b>Arrival</b>
Jason Carty	X		
Stefanie Haines	X		
Josh Brown	X		
Don Pike	X		
Rick McIlwee	X		

**Announcement of Emergency Exits:**

Exit to the left, through the exit door or to your right through the door and out to the double doors on Park Drive.

**Oaths of Office:**

Patrick Hoff, Chief  
Wayne Gaskill, Deputy Chief  
The officers were sworn in by Solicitor Sendzik

**Approval of Minutes:**

March 5, 2014 Board of Fire Commissioners meeting

<b><u>Roll:</u></b>	<b><u>Motion</u></b>	<b><u>Second</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Abstain</u></b>
J. Carty	X		X		

S. Haines		X
J. Brown	X	X
D. Pike		X
R. McIlwee		X

**Approval of Monthly District Reports:**

*Chief Apparatus Officer* – Mr. Donnelly read the March 2014 report aloud for each station, including some repairs that are pending.

*Fire Official* – Mr. Donnelly read the report aloud for March 2014.

*Fire Chief* – Mr. Donnelly read the report aloud for January, February, and March 2014, including a training report, and a report on the Fire & Ice Festival.

<u>Roll:</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
J. Carty		X	X		
S. Haines			X		
J. Brown			X		
D. Pike	X		X		
R. McIlwee			X		

**Approval of Vouchers:**

As prepared and presented:

Commissioner Carty asked about the bill for Action 911, and was told it is a one-time fee.

<u>Roll:</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
J. Carty			X		
S. Haines			X		
J. Brown		X	X		
D. Pike	X		X		
R. McIlwee			X		

**Matters Presented by the Public:**

*(Members of the public may come forward to comment or discuss business after stating their name and address for the record)*

None

**Old Business:**

None

**New Business:**

Response guidelines to be reviewed with Chief – Commissioner Cary stated the daytime response are not as quick as they should be. Ms. Brooks stated they will start preparing for the annual audit.

**Matters to be presented by the Director:**

Status of Projects:

-Utility Vehicle – Mr. Donnelly stated it was delivered on April 2, 2014, and is now waiting for the fit-up package. He stated it is being stored at station 503 until #5013 comes back from service.

-Electronic monitoring - pending

-Insurance maintenance items – Mr. Donnelly is waiting for quotes

**Matters to be Presented by the Solicitor:**

Executive session at end of meeting in order to update the Board regarding ongoing litigation

**Matters to be Presented by the Board:**

Commissioner Carty requested a standing committee report on the agenda, and stated the Planning Committee will be meeting soon. He then stated they would like to put up an acquired structure for training in the redevelopment area. It was also stated that if any commissioner has a payment made out to them included on the voucher list, that commissioner must vote “present”.

Next meeting: Wednesday, May 7 – 7pm, Municipal Building

**Executive Session:**

**Resolution 2014-20:** Resolution Authorizing Executive Session – 7:25pm: The executive session is being held for purposes of ongoing litigation in the matter of Mount Holly Fire District No. 1 v. Relief Fire Company. Information to be covered is under attorney-client privilege. The Board does not anticipate formal action being taken and will reconvene in public session following the executive session. The Board anticipates the executive to last ten minutes.

<u>Roll:</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
J. Carty	X		X		
S. Haines			X		
J. Brown	X		X		
D. Pike			X		
R. McIlwee			X		

Public Session: resumed at 7:35pm:

No formal action was taken

<u>Roll:</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
J. Carty	X		X		
S. Haines			X		
J. Brown			X		
D. Pike		X	X		
R. McIlwee			X		

**Adjournment:**

The meeting adjourned at 7:40pm.

<u>Roll:</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
J. Carty			X		
S. Haines			X		
J. Brown		X	X		
D. Pike	X		X		
R. McIlwee			X		

Respectfully Submitted,  
Stefanie Haines, Secretary

As prepared by,  
Sharon Szalma, Clerk