

**MT. HOLLY FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
MINUTES OF OCTOBER 25, 2012
Work Session**

Call to Order:

Chairman Jones called the meeting to order at 7:00 pm on October 25, 2012

Pledge of Allegiance:

Moment of Silence:

Statement of Adequate Notice:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (Official Newspaper, Dec. 29, 2011)
Mailed to the Courier Post (Information Purposes, Dec. 27, 2011).
Forwarded to the Municipal Clerk for posting
Posted in the Fire District Administration Office
Posted at the Relief Fire Company

The Notice set forth that formal action may be taken.

| Roll: | <u>Present</u> | <u>Absent</u> | <u>Arrival</u> |
|---------------|-----------------------|----------------------|-----------------------|
| J. Carty | | X | |
| S. Haines | X | | |
| J. Brown | X | | |
| F. Smith, Jr. | | X | |
| J. Jones | X | | |

Announcement of Emergency Exits:

Exit out the rear office door.

Exit through the forward facing door and out the side door at the front of the building.

Matters Presented by the Public:

None

Committee Reports:

None

Old Business:

Good Intent Roofing project: Mr. Donnelly stated the bid opening was Oct. 24, ten contractors' submitted bids, with three takers and two submitted. Patriot Roofing came in at \$38,000, and Danolt at \$62,000, added paint on the tower as an option, with Patriot at \$1500 and Danolt at \$11,000. The total package with both options was \$41,000 from Patriot Roofing, the total package with one option was \$74,360 from Danolt. The timeline for recommendations should be November 5. The architect has received and reviewed the proposal; Solicitor Sendzik will review the proposal from Patriot, which appears to be in order. Mr. Donnelly spoke about financing the project.

New Business:

None

Matters to be Presented by the Director:

Apparatus repair – Mr. Donnelly stated the ladder truck was involved in a single vehicle accident, in which it got jackknifed. He stated the water way piping got damaged. The truck and ladder are still in service, but the water way is out of service. He spoke about repair options, and will contact the insurance company. The damage was estimated at

approximately \$13,000. He went on to discuss how it would have to be repaired. The Chief will handle the discipline of the members.

Snow plowing services 2012-2013 – Mr. Donnelly received quotes from Expert Pest Control, at the same rate as last year. He recommended staying with them.

Access control update – Mr. Gaskill is still waiting for documentation.

Bill Fox information – Mr. Donnelly stated the sizers for the Chief's ring came in.

Annual hose testing, Nov. 8 – Mr. Donnelly stated that inventory and reorganization is complete.

2012 hydrostatic testing is complete

Budget dates – budget dates will be set up with the Treasurer and Finance clerk.4

Flag – the Board discussed flag options to replace the flag in the office.

Matters to be Presented by the Solicitor:

Solicitor Sendzik spoke of some legislation regarding the open public meeting act; there is subcommittee to make minutes be made public, agendas must be posted three days prior to a meeting, no texting or emails during a meeting. He stated it is expected to pass after the election.

Matters to be Presented by the Board:

Commissioner Brown asked about the longevity of the ladder truck. Mr. Donnelly stated about 20-25 years. Mr. Donnelly then spoke about the future of the trucks. The Board discussed options for selling and purchasing new trucks.

Commissioner Brown asked the Board's opinion. Mr. Donnelly will lay out the projected numbers for trade/purchase.

The meeting was adjourned at 8:10 pm.

Respectfully submitted
Stefanie Haines
Secretary

As prepared by:
Sharon Szalma
Recording Secretary