

**BOARD OF FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT NO. 1**

*Meeting Minutes - Reorganization
Wednesday, March 7, 2012
7:30pm, Mount Holly Library*

Call to Order (Solicitor Sendzik):

Pledge of Allegiance:

Moment of Silence:

Statement of Adequate Notice:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent know thereof posted as follows:

Published in the Burlington County Times (Official Newspaper, Dec. 29, 2011).
Mailed to the Courier Post (Informational Purposes, Dec 27, 2011).
Forwarded to the Municipal Clerk for posting.
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.

The Notice has set forth that formal action may be taken.

Roll Call:	<u>Present</u>	<u>Absent</u>	<u>Arrival</u>
Josh Brown	X		
Jason Jones	X		
Frank Smith, Jr.		X	

Announcement of Emergency Exits:

- Exit to the left, through the doors.
- Exit to the rear, behind the Board.
- Exit to the front, through the main entrance.

Oaths of Office:

The following personnel were sworn in by Solicitor Sendzik:

- Jason Carty, Commissioner
- Stefanie Haines, Commissioner

Wayne Gaskill, Deputy Chief – absent

Reorganization:

Board Positions:

Nomination for Chairman: Commissioner Jones

Motion by: Commissioner Carty 2nd: Commissioner Jones

Nomination for Vice Chairman: commissioner Smith

Motion by: Commissioner Brown 2nd: Commissioner Carty

Nomination for Secretary: Commissioner Haines

Motion by: Commissioner Carty 2nd: Commissioner Brown

Nomination for Treasurer: Commissioner Brown

Motion by: Commissioner Carty 2nd: Commissioner Haines

Appointment Committees (appt. by Chairman):

Buildings and Grounds: Chairman Jones, Vice Chairman Smith

Personnel and Policies: Vice Chairman Smith, Commissioner Haines

Apparatus and Equipment: the Board decided not to have this committee

Planning and Services: Chairman Jones, Commissioner Carty

Finance and Insurance: Chairman Jones, Commissioner Brown

Approval of Meeting Minutes:

February 1, 2012 Board of Fire Commissioners meeting

Roll:	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
J. Brown	X		X		
J. Carty					X
S. Haines					X
J. Jones		X	X		
F. Smith, Jr.					

Communications:

None

Approval of Monthly District Reports:

Chief Apparatus Officer – Mr. Hubbs read the report aloud in Mr. Gaskill's absence, which included some repairs that were done.

Fire Official – Mr. Hubbs read the report for February aloud.

Fire Chief – Mr. Donnelly read the report for February, which included training report. Commissioner Carty questioned the report and asked for clarification.

Roll:	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
J. Brown		X	X		
J. Carty	X		X		
S. Haines			X		
J. Jones			X		
F. Smith, Jr.					

Approval of Vouchers:

As prepared and presented

Roll:	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
J. Brown	X		X		
J. Carty					X
S. Haines					X
J. Jones		X	X		
F. Smith, Jr.					

The motion carries 4-0

Matters Presented by the Public (come forward and state name and address for the record):

None

Old Business:

None

New Business:

Resolution 2012-2	Resolution Establishing Administrative Salary & Wages
Resolution 2012-3	Resolution Appointing Qualified Purchasing Agent
Resolution 2012-4	Resolution Appointing Fire Official
Resolution 2012-5	Resolution Appointing Fire Inspectors
Resolution 2012-6	Resolution Establishing Fire Prevention Salary & Wages
Resolution 2012-7	Resolution Designating Official Newspapers

Roll:	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
J. Brown	X		X		
J. Carty					X
S. Haines					X
J. Jones		X	X		
F. Smith, Jr.					

Matters to be Presented by the Director:

Mr. Donnelly congratulated the new commissioners and the reorganized Board. He stated there was an issue with the fit-test machine, which cannot be calibrated, and must be replaced. He stated the purchase will be split 50/50 with the MUA for \$6500.00

Matters to be Presented by the Solicitor:

Solicitor Sendzik stated that the State was notified about the passing of the budget and the election results.

Matters to be Presented by the Board:

Commissioner Carty asked about professional appointments. Mr. Donnelly stated proposals are in progress, and are due by the end of next month. Commissioner Carty stated he would like to see the agenda and the list of bills prior to the meeting in order to review them properly. The Board agreed. Commissioner Carty thanked everyone for their support. He asked for the Board’s consent to discuss shared services. The Board agreed. Commissioner Haines thanked everyone for their support. Chairman Jones thanked the Board for electing him Chairman, and welcomed the new members.

Adjournment:

The meeting was adjourned at 8:00 pm.

Respectfully submitted,
Stefanie Haines
Secretary

As prepared by:
Sharon Szalma
Recording Secretary