

MT. HOLLY FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
MINUTES OF MARCH 22, 2012
Work Session

Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board of Fire Commissioners in the following manner:

- a. Posting written notice on the official bulletin board at the Township Municipal Complex.
- b. Mailing written notice to the Courier Post by certified mail, return receipt requested; and hand delivered written notice to the Burlington County Times, hand receipt obtained.
- c. Filing written notice with the Clerk of the Township of Mount Holly.

Chairman Jones called the special meeting to order at 7:00 pm on March 22, 2012

Roll call: Chairman Jones, Vice Chairman Smith; Commissioner Carty was absent, Commissioner Brown, Commissioner Haines, Ryan Donnelly, Director of Fire Services, Rita Brooks, and Solicitor Sendzik.

Pledge of Allegiance

Mr. Donnelly stated the grounds maintenance quotes are coming in – from Burns Landscaping, Young's Landscaping, and Father Nature. He is still waiting for the quote from Burns.

Mr. Donnelly stated the annual pump and aerial testing is being scheduled, and training on the new equipment will begin soon.

Mr. Donnelly stated the website is being worked on, and the progress is to include social networks. Vice Chairman Smith asked about log-ins. Mr. Donnelly discussed other features of the website. Vice Chairman Smith asked about the annual cost, and was told it costs approximately \$2000 per year to maintain the network. Mr. Donnelly wants to make sure all the Commissioners have access to their email.

Mr. Donnelly stated discussed implementing an agenda for the work session, and items to be discussed need to be submitted prior to the meeting.

Mr. Donnelly stated the legal services contract is being discussed between himself and Solicitor Sendzik.

Mr. Donnelly brought up the subject of the third pumper. Vice Chairman Smith asked about the other new vehicle. Mr. Donnelly stated the vehicle acquisition is in the budget, but they are waiting to see if it will be on the state contract, and probably won't happen until the end of the year. He stated they need to generate specifications for the truck, and should start working on that within the next few months.

Commissioner Haines brought up a possible conflict of interest with being on the personnel committee. Solicitor Sendzik stated she would have to excuse herself from any interviews and voting that involved her husband, who is a member.

The Board discussed the committees, and changed the name of Buildings and Grounds to Property and Vehicles.

Mr. Donnelly wants to obtain pricing to repair the downspouts that were vandalized, and he discussed roof repair.

The voucher list was reviewed with no questions.

Old Business: Vice Chairman Smith spoke about projects that are in the works. He discussed the third pumper, and building issues. He stated that District is running much better than it used to. He asked the Board where they would like to be in the next 3-5 years, and stated they need a plan of action. He discussed the budget and taxation, and voiced his opinion on the third truck, stating they need more members to run the truck. The Board discussed recruitment.

Commissioner Brown brought up the subject of the Fire Inspection office to Commissioner Haines, and stated it has been a matter of discussion recently. Solicitor Sendzik suggested funding a LOSAP program as an incentive for membership. Mr. Donnelly stated more education on the programs would be needed. Solicitor Sendzik summarized how the plan works, like a 401k. The Board spoke about recruitment and retention, and spoke of the benefits of membership.

The Board brought Commissioner Haines up to date on some projects and issues that have been going on, and spoke about the manpower agreement and other agreements that are in effect.

Chairman Jones wants to discuss the third pumper option when all the members are present, maybe the next work session.

Ms. Brooks stated the audit will be taking place in a couple weeks.

Chairman Jones stated he would like to see more committee meetings.

Solicitor Sendzik spoke about some legislation that came out regarding elections, and roof symbols for solar panels.

The meeting was adjourned at 8:05 pm.

Respectfully submitted
Stefanie Haines
Secretary

As prepared by:
Sharon Szalma
Recording Secretary