

**BOARD OF FIRE COMMISSIONERS  
MOUNT HOLLY FIRE DISTRICT NO. 1**

*Meeting Minutes  
Wednesday, June 6, 2012  
7:30pm, Mount Holly Library*

**Call to Order:**

Chairman Jones called the meeting order at 7:30pm.

**Pledge of Allegiance:**

**Moment of Silence:**

**Statement of Adequate Notice:**

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent know thereof posted as follows:

Published in the Burlington County Times (Official Newspaper, Dec. 29, 2011).  
Mailed to the Courier Post (Informational Purposes, Dec 27, 2011).  
Forwarded to the Municipal Clerk for posting.  
Posted in the Fire District Administration Office.  
Posted at the Relief Fire Company.

The Notice has set forth that formal action may be taken.

<b>Roll Call:</b>	<b><u>Present</u></b>	<b><u>Absent</u></b>	<b><u>Arrival</u></b>
Jason Carty	X		
Stefanie Haines	X		
Josh Brown	X		
Frank Smith, Jr.		X	
Jason Jones	X		

**Announcement of Emergency Exits:**

Exit to the left, through the doors.  
Exit to the rear, behind the Board.  
Exit to the front, through the main entrance.

**Approval of Meeting Minutes:**

May 2, 2012 Board of Fire Commissioners meeting

<b>Roll:</b>	<b><u>Motion</u></b>	<b><u>Second</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Abstain</u></b>
J. Brown		X	X		
J. Carty					X
S. Haines	X		X		
J. Jones			X		
F. Smith, Jr.					

**Approval of Monthly District Reports:**

Chief Apparatus Officer – Mr. Donnelly read the report aloud for May, which included some repairs that are being done.  
Fire Official – Mr. Donnelly read the report aloud for May.

Fire Chief – Mr. Donnelly read the report aloud for May.

<b>Roll:</b>	<b><u>Motion</u></b>	<b><u>Second</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Abstain</u></b>
J. Brown			X		
J. Carty	X		X		
S. Haines		X	X		
J. Jones			X		
F. Smith, Jr.					

**Approval of Vouchers:**

As prepared and presented  
Commissioner Carty questioned the bill for the Fire District Assoc. Mr. Donnelly stated it should not have been included and was pulled from the list.

<b>Roll:</b>	<b><u>Motion</u></b>	<b><u>Second</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Abstain</u></b>
J. Brown		X			
J. Carty	X		X		
S. Haines			X		
J. Jones			X		
F. Smith, Jr.					

**Matters Presented by the Public (come forward and state name and address for the record):**

None

**Committees:**

Property and Vehicles: no report

Personnel and Policies: Commissioner Haines stated there is no report because Kevin Gimeno has been away.

Planning and Services: no report

Finance and Insurance: no report

**Old Business:**

Commissioner Carty wanted to discuss the Fire District Assoc. dues. He stated he felt the meetings were counter-productive, and not worth the \$300 per year. He moved to discontinue the dues. Commissioner Brown seconded the motion. There was no discussion, roll call was announced, the motion carried unanimously. Commissioner Carty stated they should get some training done.

**New Business:**

Resolution 2012-15 Resolution Accepting Annual Audit – Solicitor Sendzik stated the audit was prepared by Robert Inverso, of Inverso & Stewart, and the synopsis was publicized.

<b>Roll:</b>	<b><u>Motion</u></b>	<b><u>Second</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Abstain</u></b>
J. Brown					
J. Carty	X		X		
S. Haines		X	X		
J. Jones			X		
F. Smith, Jr.					

Resolution 2012-16 Resolution Certifying Audit Compliance.

<b>Roll:</b>	<b><u>Motion</u></b>	<b><u>Second</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Abstain</u></b>
J. Brown			X		
J. Carty	X		X		
S. Haines		X	X		
J. Jones			X		
F. Smith, Jr.					

Resolution 2012-17 Resolution Authorizing Interlocal Service Agreement – the agreement will be with Lumberton Township for vehicle maintenance, for a one-year term, at \$60 per hour for labor, and the District will provide the parts. This is retroactive to Jan. 1, 2012.

<b>Roll:</b>	<b><u>Motion</u></b>	<b><u>Second</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Abstain</u></b>
J. Brown			X		
J. Carty	X		X		
S. Haines		X	X		
J. Jones			X		
F. Smith, Jr.					

**Matters to be Presented by the Director:**

Mr. Donnelly discussed the roof at Good Intent, and stated he is waiting for a report on core samples from Patriot Roofing. He discussed the location of the leaks. He recommended consulting with the architect for an independent review of the roofing surface. He stated there is \$25,000 in the budget for building renovations. Commissioner Carty moved to retain the services of Regan, Young, not to exceed the threshold. Commissioner Brown seconded the motion. There was no discussion, roll call was announced, the motion carried unanimously. Commissioner Carty stated there should be proper contract language on each contract. Mr. Donnelly discussed the gutter repair, which should be done within the next seven days. He asked the Board's opinion of moving the scheduled meeting for July 3 to another date. The Board agreed on July 18, at 7:30 at the township building.

**Matters to be Presented by the Solicitor:**

None

**Matters to be Presented by the Board:**

None

**Adjournment:**

The meeting was adjourned at 8:10 pm.

Respectfully submitted,  
Stefanie Haines  
Secretary

As prepared by:  
Sharon Szalma  
Recording Secretary