

2014

MOUNT HOLLY TOWNSHIP

# Fire District Budget

Department Of



Community  
Affairs

Division of Local Government Services

2014

**MOUNT HOLLY TOWNSHIP  
FIRE DISTRICT NO. 1 BUDGET**

**FISCAL YEAR: From January 1, 2014 to December 31, 2014**

*For Division Use Only*

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

**By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

**By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# PREPARER'S CERTIFICATION

2014

## MOUNT HOLLY TOWNSHIP FIRE DISTRICT NO. 1 BUDGET

**FISCAL YEAR: From January 1, 2014 to December 31, 2014**

It is hereby certified that the Fire District No. 1 Budget, including both the Annual Budget and the Supplemental Schedules appended hereto, represents the Board of Commissioners' resolve with respect to statute in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated, all items of appropriation are properly set forth and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District No. 1.

It is further certified that all proposed budgeted amounts and totals are correct. Also I, hereby, provide reasonable assurance that all assertions contained herein are accurate and all Supplemental Schedules required are completed and attached.

Preparer's Signature:			
Name:	Ryan Donnelly		
Title:	Director of Fire Services		
Address:	PO Box 741 Mount Holly, NJ 08060		
Phone Number:	609-518-7911	Fax Number:	609-518-0204
E-mail address	rdonnelly@mounthollyfire.org		

**PREPARER'S CERTIFICATION  
OTHER ASSETS**

**2014**

**MOUNT HOLLY TOWNSHIP  
FIRE DISTRICT NO. 1 BUDGET**

**FISCAL YEAR: From January 1, 2014 to December 31, 2014**

It is hereby certified that operating appropriations as reported in this annual budget, included on Supplemental Schedule Page SS-6, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported above herein have been determined not to be Capital Assets pursuant to N.J.S.A 40A:14-84 and 40A:14-85. Therefore the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A 40A: 14-78.6.

Preparer's Signature:			
Name:	Ryan Donnelly		
Title:	Director of Fire Services		
Address:	PO Box 741 Mount Holly, NJ 08060		
Phone Number:	609-518-7911	Fax Number:	609-518-0204
E-mail address	rdonnelly@mounthollyfire.org		

# APPROVAL CERTIFICATION

2014

## MOUNT HOLLY TOWNSHIP FIRE DISTRICT NO. 1 BUDGET

**FISCAL YEAR: From January 1, 2014 to December 31, 2014**

It is hereby certified that the Fire District No. 1 Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Mount Holly Township Fire District No. 1, at an open public meeting, held pursuant to N.J.A.C. 5:31-2.4, on the 16th day of December, 2013.

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the Board of Commissioners thereof.

Secretary's Signature:			
Name:	Stefanie Haines		
Title:	Secretary		
Address:	PO Box 741 Mount Holly, NJ 08060		
Phone Number:	609-864-3514	Fax Number:	609-261-5899
E-mail address	shaines@mounthollyfire.org		

## 2014 Fire District Information

Please fill out the following information regarding this Fire District:

<b>Name of Fire District:</b>	Mount Holly Township Fire District No. 1		
<b>Address:</b>	PO Box 741		
<b>City, State, Zip:</b>	Mount Holly	NJ	08060
<b>Phone Number: (ext)</b>	609-518-7911	<b>Fax:</b>	609-518-0204

<b>Preparer's Name:</b>	Ryan Donnelly		
<b>Preparer's Address:</b>	PO Box 741		
<b>City, State, Zip:</b>	Mount Holly	NJ	08060
<b>Preparer's #: (ext.)</b>	609-518-7911	<b>Fax:</b>	609-518-0204
<b>Preparer's Cell #:</b>	609-820-8849		
<b>Preparer's E-mail:</b>	rdonnelly@mounthollyfire.org		

<b>Chairman:</b>	Jason Carty		
<b>Phone Number: (ext.)</b>	609-518-7911	<b>Fax:</b>	609-518-0204
<b>E-mail:</b>	jcarty@mounthollyfire.org		

<b>Secretary/ Treasurer:</b>	Stefanie Haines		
<b>Phone Number: (ext.)</b>	609-518-7911	<b>Fax:</b>	609-518-0204
<b>E-mail:</b>	shaines@mounthollyfire.org		

<b>Name of Auditor:</b>	Robert P. Inverso		
<b>Name of Firm:</b>	Inverso & Stewart, LLC		
<b>Address:</b>	12000 Lincoln Drive West, Suite 402		
<b>City, State, Zip:</b>	Marlton	NJ	08053
<b>Phone Number: (ext.)</b>	856-983-2244	<b>Fax:</b>	856-983-6674
<b>E-mail:</b>	iscpas@concentric.net		

<b>Membership of Board of Commissioners (Full Name)</b>	<b>Title</b>
Jason Carty	Chairman
Frank Smith, Jr.	Vice-Chairman
Stefanie Haines	Secretary
Joshua Brown	Treasurer
Donald Pike	Commissioner

# 2014 Fire District Information

## Internet Web Site Information and Certification

<b>Fire District's Web Address</b>	<a href="http://www.mounthollyfire.org">www.mounthollyfire.org</a>
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All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the fire district's operations and activities. NJSA 40A:14-70.2 requires the following items as the minimum requirement for public disclosure.

- A description of the fire district's mission and responsibilities
- Commencing with 2013, the budgets of at least three consecutive fiscal years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with Calendar Year Ending 2012, the annual audits of at least three consecutive fiscal years
- The fire district's rules, regulations, and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the board of fire commissioners, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the board of fire commissioners including all resolutions of the commission and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the fire district
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the fire district but shall not include volunteers receiving benefits under a length of service award program (LOSAP)

It is hereby certified by the Chairman, that the Fire District's web site or web page as identified above complies with the minimum statutory requirements of NJSA 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Chairperson Certifying compliance

Jason Carty

Signature

# 2014 BUDGET RESOLUTION

## MOUNT HOLLY TOWNSHIP

### Fire District No. 1

**FISCAL YEAR: From January 1, 2014 to December 31, 2014**

WHEREAS, the Annual Budget for the Mount Holly Township Fire District No. 1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented before the Board of Commissioners of the Fire District No. 1 at its open public meeting of December 16; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) and,

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 853,177, which includes amount to be raised by taxation of \$ 589,208, and Total Appropriations of \$ 853,177; and

WHEREAS, the amount to be raised by taxation to support the district budget, shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District No. 1 has taken into account the assessed valuation of taxable property in the Fire District No. 1,

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Mount Holly Township Fire District No. 1, at an open public meeting held on December 16, 2013 that the Annual Budget, including appended Supplemental Schedules, of the Mount Holly Township Fire District No. 1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Fire District No. 1's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Mount Holly Township Fire District No. 1 will consider the Annual Budget for adoption on January 13, 2014.

\_\_\_\_\_  
(Secretary's Signature)

December 16, 2013  
\_\_\_\_\_  
(Date)

#### Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Jason Carty				
Frank Smith, Jr.				
Stefanie Haines				
Joshua Brown				
Donald Pike				



# 2014 BUDGET MESSAGE

## MOUNT HOLLY TOWNSHIP

### Fire District No. 1 Budget

**FISCAL YEAR: From January 1, 2014 to December 31, 2014**

1. Complete a brief statement on the 2014 proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.

The 2014 is \$7,120 lower than the previous year budget. There are no significant increases or decreases in the proposed budget,

2. Complete a brief statement describing the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unreserved Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. **If unreserved fund balance is reduced by more than 10%, explain the projected impact on the following year's budget.**

The Amount to be Raised by Taxation will remain the same as the previous year resulting in no tax increase. \$100,000 of unreserved fund balance will be utilized to offset capital appropriations.

3. Include a statement explaining how the District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the district to exceed the Levy Cap, and how they are being addressed by a referendum.

The District is in compliance with the Property Tax Levy Cap.

4. If the District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation

N/A

5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.

The capital appropriations include facility and site improvements totaling \$100,000. These capital appropriations are offset with unrestricted fund balance. Debt service includes the principal and interest for the three fire trucks.

6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year, pursuant to N.J.S.A 40A:14-78.6, then an explanation as to reasons for occurrence must be disclosed.

N/A

7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A 40A:14-85.1? If so, detail the organization(s) incorporated name and amounts.

N/A

8. Complete the following based on the municipal assessor's latest information, pursuant to N.J.S. 54:4-35:

7a. Total Assessed Valuation of District	\$ 654,512,934
7b. Proposed Tax Rate per \$100 of Assessed Valuation	\$ .090

9. Is the fire district providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget, subject to public referendum thereof?

No:	<input checked="" type="checkbox"/>	Yes:	<input type="checkbox"/>	If yes, how much is appropriated?	\$
-----	-------------------------------------	------	--------------------------	-----------------------------------	----

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No:	<input type="checkbox"/>	Yes:	<input type="checkbox"/>
-----	--------------------------	------	--------------------------

**2014 FIRE DISTRICT BUDGET**

**Mount Holly Township Fire District # 1 (Burlington)**

**---ANTICIPATED REVENUES---**

<b>---FUND BALANCE UTILIZED---</b>	<b>CROSS REF.</b>	<b>2014 PROPOSED BUDGET</b>	<b>2013 CURRENT YEAR FINAL BUDGET</b>
-----	----	-----	-----
UNRESTRICTED FUND BALANCE	* A-1 *	\$226,173 *	\$218,503 *
RESTRICTED FUND BALANCE	* A-2 *		
<b>TOTAL FUND BALANCE UTILIZED</b>	* R-1 *	<u>\$226,173 *</u>	<u>\$218,503 *</u>

<b>---MISCELLANEOUS ANTICIPATED REVENUES---</b>	<b>CROSS REF.</b>	<b>2014 PROPOSED BUDGET</b>	<b>2013 CURRENT YEAR FINAL BUDGET</b>
-----	----	-----	-----
SHARED SERVICES (N.J.S.A. 40A:65-1 et seq.)	* *		*
JOINT PURCHASING AGRMNTS. (N.J.S. 40A:10 & 11)	* *		*
EMERGENCY ASSISTANCE (N.J.S. 40A:14-26)	* *		*
MUNICIPAL ASSISTANCE (N.J.S. 40A:14-34)	* *		*
MUNICIPAL ASSIST. - ADJOIN. (N.J.S. 40A:14-35)	* *		*
CONTRACTS - VOL. FIRE CO. (N.J.S. 40A:14-68)	* *		*
LEASES - LOCAL MUNICIPALITY (N.J.S. 40A:14-83)	* *		*
RENTAL INCOME	* *		*
SALE OF ASSETS	* A-3 *		*
INTEREST ON INVESTMENTS AND DEPOSITS	* A-4 *		*
OTHER REVENUE	* A-5 *		*
<b>TOTAL MISCELLANEOUS REVENUES ANTICIPATED</b>	* R-2 *	<u></u>	<u>*</u>

**2014 FIRE DISTRICT BUDGET**

**Mount Holly Township Fire District # 1 (Burlington)**

**---ANTICIPATED REVENUES---**

<b>---OPERATING GRANT REVENUE---</b>	<b>CROSS REF.</b>	<b>2014 PROPOSED BUDGET</b>	<b>2013 CURRENT YEAR FINAL BUDGET</b>
	<b>---</b>	<b>---</b>	<b>---</b>
SUPPLEMENTAL FIRE SERV. ACT (P.L. 1985, c. 295)	* * *	\$4,246 *	\$4,246 *
OTHER GRANTS & ENTITLEMENTS	* A-6 *		
<b>TOTAL OPERATING GRANT REVENUE</b>	* R-3 *	----- \$4,246 * =====	----- \$4,246 * =====
<b>MISCELLANEOUS REVENUES OFFSET WITH APPROPRIATIONS:</b>			
<b>UNIFORM FIRE SAFETY ACT (P.L. 1983. c. 383)</b>			
RESERVES UTILIZED	* * *		
ANNUAL REGISTRATION FEES	* * *	\$33,450 *	\$34,000 *
PENALTIES AND FINES	* * *	\$100 *	\$100 *
OTHER REVENUES	* * *		
<b>TOTAL UNIFORM FIRE SAFETY ACT REVENUES</b>	* A-7 *	----- \$33,550 * -----	----- \$34,100 * -----
<b>OTHER REVENUES OFFSET WITH APPROPRIATIONS</b>	* A-8 *		
<b>TOTAL REVENUES OFFSET WITH APPROPRIATIONS</b>	* R-4 *	----- \$33,550 * -----	----- \$34,100 * -----
<b>TOTAL REVENUES AND FUND BALANCE UTILIZED</b> (R-1 + R-2 + R-3 + R-4)	* B-1 *	===== \$263,969 * =====	===== \$256,849 * =====
<b>AMOUNT TO BE RAISED BY TAXATION TO SUPPORT THE DISTRICT BUDGET</b>	* R-5 *	\$589,208 *	\$589,208 *
<b>TOTAL ANTICIPATED REVENUES</b> (B-1 + R-5)	* B-2 *	----- \$853,177 * =====	----- \$846,057 * =====

**Maximum Allowable Amount to be raised by Taxation  
(For Reference Purposes Only from LC1 based on  
Information provided by the district- see instructions.)** **\$626,008**

**Amount Over Levy Cap**

**2014 FIRE DISTRICT BUDGET**

**Mount Holly Township Fire District # 1 (Burlington)**

**BUDGETED APPROPRIATIONS  
OPERATING APPROPRIATIONS**

	<b>CROSS REF.</b>	<b>2014 PROPOSED BUDGET</b>	<b>2013 CURRENT YEAR FINAL BUDGET</b>
	-----	-----	-----
<b>ADMINISTRATION</b>			
SALARY & WAGES	* A-9 *	\$56,500 *	\$44,000 *
FRINGE BENEFITS	* A-13 *	\$4,000 *	\$34,000 *
OTHER EXPENSES	* A-11 *	\$81,040 *	\$85,875 *
		-----	-----
<b>TOTAL ADMINISTRATION</b>	<b>* E-1 *</b>	<b>\$141,540 *</b>	<b>\$163,875 *</b>
		=====	=====
<b>COST OF OPERATIONS &amp; MAINTENANCE</b>			
SALARY & WAGES	* A-10 *		
FRINGE BENEFITS	* A-14 *		
OTHER EXPENSES	* A-12 *	\$416,900 *	\$377,100 *
		-----	-----
<b>TOTAL COST OF OPERATIONS &amp; MAINTENANCE</b>	<b>* E-2 *</b>	<b>\$416,900 *</b>	<b>\$377,100 *</b>
		=====	=====

**2014 FIRE DISTRICT BUDGET**

**Mount Holly Township Fire District # 1 (Burlington)**

**BUDGETED APPROPRIATIONS  
OPERATING APPROPRIATIONS**

	<b>CROSS REF.</b>	<b>2014 PROPOSED BUDGET</b>	<b>2013 CURRENT YEAR FINAL BUDGET</b>
	-----	-----	-----
<b>APPROPRIATIONS OFF-SET WITH REVENUE</b>			
SALARY & WAGES	* A-15 *	\$24,500 *	\$22,000 *
FRINGE BENEFITS	* A-16 *	\$2,000 *	\$2,000 *
OTHER EXPENSES	* A-17 *	\$13,975 *	\$14,820 *
		-----	-----
<b>TOTAL APPROPRIATIONS OFFSET WITH REVENUE</b>	<b>* E-3 *</b>	<b>\$40,475 *</b>	<b>\$38,820 *</b>
		=====	=====
<b>DULY INCORPORATED FIRST AID / RESCUE SQUAD ASSOCIATIONS (NJS 40A:14-85.1)</b>			
VEHICLES	* *	*	*
EQUIPMENT	* *	*	*
MATERIALS & SUPPLIES	* *	*	*
		-----	-----
<b>TOTAL APPROPRIATED FOR DULY INCORPORATED FIRST AID / RESCUE SQUAD ASSOCIATIONS</b>	<b>* E-4 *</b>	*	*
		=====	=====

**2014 FIRE DISTRICT BUDGET**

**Mount Holly Township Fire District # 1 (Burlington)**

**BUDGETED APPROPRIATIONS**

	<b>CROSS REF.</b>	<b>2014 PROPOSED BUDGET</b>	<b>2013 CURRENT YEAR FINAL BUDGET</b>
	-----	-----	-----
<b>EMERGENCY APPROPRIATIONS (NJS 40A:14-78.14)</b>			
(1)	*      *		*      *
(2)	*      *		*      *
(3)	*      *		*      *
<b>OTHER DEFERRED CHARGES (List &amp; Cite Statute)</b>			
(1) Declared State of Emergency (NJS 40A:4-45.45 10b)	*      *		*      *
(2)	*      *		*      *
(3)	*      *		*      *
<b>TOTAL DEFERRED CHARGES</b>	*      E-5      *	----- =====	----- =====
<b>CASH DEFICIT, PRECEEDING YEAR (NJS 40A:14-78.6)</b>	*      E-6      *	----- =====	----- =====
<b>LENGTH OF SERVICE AWARD PROGRAM (LOSAP) - CONTRIBUTION (PL 1997, c 388)</b>	*      E-7      *	----- =====	----- =====

**2014 FIRE DISTRICT BUDGET**

**Mount Holly Township Fire District # 1**

**BUDGETED APPROPRIATIONS  
CAPITAL APPROPRIATIONS**

<b>CAPITAL IMPROVEMENTS (NJS 40A:14-84)</b>					<b>2014 PROPOSED BUDGET</b>	<b>2013 CURRENT YEAR FINAL BUDGET</b>	
<u>List Project Separately</u>	<u>Date of LFB Approval</u>	<u>Date of Voter Approval</u>	<u>Asset Type</u>	<u>Affirmative Vote %</u>	-----	-----	
(1) Vehicle Acquisition			Asset Type (Select) *	*		\$75,000 *	
(2) Facility and Site Improvements			Asset Type (Select) *	*	*	\$35,000 *	
(3) Thermal Imaging Camera			Asset Type (Select) *	*	*	\$27,000 *	
(4) Facility and Site Improvements		12/16/2013	Asset Type (Select) *	100% *	\$100,000 *	*	
(5)			Asset Type (Select) *	*	*	*	
(6)			Asset Type (Select) *	*	*	*	
<b>DOWN PAYMENTS (N.J.S. 40A:14-85)</b>							
<u>List Project Separately</u>	<u>Date of LFB Approval</u>	<u>Date of Voter Approval</u>	<u>Asset Type</u>	<u>Affirmative Vote %</u>			
(1)			Asset Type (Select) *	*	*	*	
(2)			Asset Type (Select) *	*	*	*	
(3)			Asset Type (Select) *	*	*	*	
(4)			Asset Type (Select) *	*	*	*	
(5)			Asset Type (Select) *	*	*	*	
<b>Total Capital Improvements/Down Payments</b>					* C-1 *	----- \$100,000 * -----	----- \$137,000 * -----
<b>RESERVE FOR FUTURE CAPITAL OUTLAYS</b>					* C-2 *	\$25,000 *	*
<b>TOTAL CAPITAL APPROPRIATIONS</b>					* E-8 *	----- \$125,000 * -----	----- \$137,000 * -----
(C-1 + C-2)							
Capital Appropriations offset with Restricted Fund						[ ]	[ ]
Capital Appropriations offset with Grants						[ ]	[ ]
Capital Appropriations offset with Unrestricted Fund						\$100,000	\$137,000



**2014 FIRE DISTRICT BUDGET**

**Mount Holly Township Fire District # 1 (Burlington)**

**BUDGETED APPROPRIATIONS  
DEBT SERVICE FOR CAPITAL APPROPRIATIONS**

		<b>2014</b>	<b>2013</b>
	<b>CROSS</b>	<b>PROPOSED</b>	<b>CURRENT YEAR</b>
	<b>REF.</b>	<b>BUDGET</b>	<b>FINAL BUDGET</b>
	<u>          </u>	<u>          </u>	<u>          </u>
<b>PRINCIPAL PAYMENTS</b>			
GENERAL OBLIGATION BONDS	* P-1 *		
BOND ANTICIPATION NOTES	* P-2 *		
CAPITAL LEASES	* P-3 *	\$117,931	\$113,340
INTERGOVERNMENTAL LOANS	* P-4 *		
OTHER BONDS OR NOTES	* P-5 *		
		-----	-----
<b>TOTAL PRINCIPAL PAYMENTS</b>	<b>* D-1 *</b>	<b>\$117,931</b>	<b>\$113,340</b>
		=====	=====
<b>INTEREST PAYMENTS</b>			
GENERAL OBLIGATION BONDS	* I-1 *		
BOND ANTICIPATION NOTES	* I-2 *		
CAPITAL LEASES	* I-3 *	\$11,331	\$15,922
INTERGOVERNMENTAL LOANS	* I-4 *		
OTHER BONDS OR NOTES	* I-5 *		
		-----	-----
<b>TOTAL INTEREST PAYMENTS</b>	<b>* D-2 *</b>	<b>\$11,331</b>	<b>\$15,922</b>
		-----	-----
<b>TOTAL DEBT SERVICE (D1+D2)</b>	<b>* E-9 *</b>	<b>\$129,262</b>	<b>\$129,262</b>
		=====	=====
<b>TOTAL BUDGETED APPROPRIATIONS</b>	<b>* B-2 *</b>	<b>\$853,177</b>	<b>\$846,057</b>
<b>(E1+E2+E3+E4+E5+E6+E7+E8+E9)</b>		=====	=====

# 2014 FIRE DISTRICT BUDGET

## Mount Holly Township Fire District # 1 (Burlington)

### BUDGETED APPROPRIATIONS

		2014 Proposed Budget	2013 Final Budget
Summary of Referendum Line Items		SS Page #	Amount Requested
Insert new rows here			
<b>TOTAL Referendum Line Items</b>		<b>\$0</b>	<b>\$0</b>

**Tax Levy Requested minus Maximum Allowable Levy** **\$0**  
**As this page is adjusted this amount changes should = \$0**  
**(For Reference Purposes Only - from LC1 based on**  
**Information provided by the district- see instructions.)**

		SS Page #	Amount Requested
Summary of Release of Restricted Fund Balance Referendum Line Items			
Insert new rows here			
<b>TOTAL Release of Restricted Fund Balance</b>		<b>\$0</b>	<b>\$0</b>

# 2014 ADOPTION CERTIFICATION

## MOUNT HOLLY TOWNSHIP

### Fire District No. 1 Budget

**FISCAL YEAR: From January 1, 2014 to December 31, 2014**

It is hereby certified that the Fire District No. 1 Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Mount Holly Township Fire District No.1, pursuant to N.J.A.C. 5:31-2.4, on the \_ day of January 13, 2014.

Secretary's Signature:			
Name:	Stefanie Haines		
Title:	Secretary		
Address:	PO Box 741 Mount Holly, NJ 08060		
Phone Number:	609-864-3514	Fax Number:	609-261-5899
E-mail address	shaines@mounthollyfire.org		

# 2014 ADOPTED BUDGET RESOLUTION

## MOUNT HOLLY TOWNSHIP

### Fire District No. 1

**FISCAL YEAR: From January 1, 2014 to December 31, 2014**

WHEREAS, the Annual Budget for the Mount Holly Township Fire District No. 1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented for adoption before the Board of Commissioners of the Mount Holly Township Fire District No. 1 at its open public meeting of January 13, 2014; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) and,

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 853,177, which includes amount to be raised by taxation of \$ 589,208 and Total Appropriations of \$ 853,177; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount of money to be raised by taxation for the ensuing year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Mount Holly Township Fire District No.1, at an open public meeting held on January 13, 2014 that the Annual Budget of the Mount Holly Township Fire District No.1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$ 853,177, which includes amount to be raised by taxation of \$ 589,208 and Total Appropriations of \$ 853,177; and,

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

\_\_\_\_\_  
January 13, 2014

\_\_\_\_\_  
(Secretary's Signature)

\_\_\_\_\_  
(Date)

#### Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Jason Carty				
Frank Smith, Jr.				
Stefanie Haines				
Joshua Brown				
Donald Pike				

2014

MOUNT HOLLY TOWNSHIP  
**Supplemental  
Schedules**

**Department Of**



**Community  
Affairs**

Division of Local Government Services

# 2014 FIRE DISTRICT BUDGET

## Mount Holly Township Fire District # 1 (Burlington)

### ----SUPPLEMENTAL SCHEDULES----

	CROSS REF -----	2014 PROPOSED BUDGET -----
<b>UNRESTRICTED FUND BALANCE</b>		
(1) <b>Beginning Balance January 1, 2013</b>	* AUDIT *	\$452,413 *
(2) Utilized in Current Year's Adopted Budget	* *	\$218,503 *
(3) <b>Proposed Balance Available (Line 1 - Line 2)</b>	* *	\$233,910 *
(4) Estimated Results of Current Budget Operations	* *	\$85,000
(5) <b>Anticipated Balance December 31, 2013 (Line 3 + Line 4)</b>	* *	\$318,910 *
(6) Utilized in Proposed 2014 Budget	* A-1 *	\$226,173 *
(7) <b>Proposed Balance after Utilization in 2014 Budget (Line 5 - Line 6)</b>	* *	\$92,737 *

<b>RESTRICTED FUND BALANCE</b>		
(8) <b>Beginning Balance January 1, 2013</b>	* AUDIT *	*
(9) Utilized in Current Year's Adopted Budget	* *	*
(10) <b>Proposed Balance Available (Line 8 - Line 9)</b>	* *	*
(11) Estimated Results of Operations in Current Budget	* *	*
(12) <b>Anticipated Balance Dec 31, 2013 (Line 10 + Line 11)</b>	* *	*
(13) A. Used in Proposed Budget for Capital Purposes (Page 9)	* A-2 *	*
B. Release Referendum Resolution (Page 10A)	* *	*
C. Total Proposed Use of Restricted Fund Balance	* *	*
(14) <b>Proposed Balance after Utilization in 2014 Budget (Line 12 - Line 13A - 13B)</b>	* *	*

**2014 FIRE DISTRICT BUDGET**

**Mount Holly Township Fire District # 1 (Burlington)**

**-----SUPPLEMENTAL SCHEDULES-----**

**---SALE OF ASSETS---**

<b>DESCRIPTION OF ASSET</b> (list individually)	<b>CROSS REF.</b>	<b>PURCHASE BASIS</b>	<b>2014 PROPOSED SALE VALUE</b>
(1)	*	*	*
(2)	*	*	*
(3)	*	*	*
<b>TOTAL SALE OF ASSETS</b>	<b>* A-3 *</b>	----- =====	----- =====

**---INTEREST ON INVESTMENTS---  
AND DEPOSITS (N.J.S.A. 40A:5-15.1)**

<b>INVESTMENTS/ACCOUNTS (List Each)</b>	<b>CROSS REF.</b>	<b>2014 PROPOSED BUDGET</b>	<b>2013 FINAL BUDGET</b>
(1)	*	*	*
(2)	*	*	*
(3)	*	*	*
(4)	*	*	*
(5)	*	*	*
(6)	*	*	*
(7)	*	*	*
<b>TOTAL INTEREST ON INVESTMENTS AND DEPOSITS</b>	<b>* A-4 *</b>	----- =====	----- =====

**---OTHER REVENUE---**

<b>LIST IN DETAIL:</b>	<b>CROSS REF.</b>	<b>2014 PROPOSED BUDGET</b>	<b>2013 FINAL BUDGET</b>
(1)	*	*	*
(2)	*	*	*
(3)	*	*	*
(4)	*	*	*
(5)	*	*	*
<b>TOTAL OTHER REVENUE</b>	<b>* A-5 *</b>	----- =====	----- =====

**2014 FIRE DISTRICT BUDGET**

**Mount Holly Township Fire District # 1 (Burlington)**

**—SUPPLEMENTAL SCHEDULES—**

**—OTHER GRANTS &—  
ENTITLEMENTS**

<b>CROSS REF.</b>	<b>2014 PROPOSED BUDGET</b>	<b>2013 FINAL BUDGET</b>
-----	-----	-----

**LIST IN DETAIL:**

(1)	*	*	*	*
(2)	*	*	*	*
(3)	*	*	*	*
(4)	*	*	*	*
(5)	*	*	*	*
(6)	*	*	*	*
(7)	*	*	*	*
(8)	*	*	*	*
(9)	*	*	*	*
<b>TOTAL OTHER GRANTS &amp; ENTITLEMENTS</b>	*	<b>A-6</b>	*	*
		-----	-----	
		=====	=====	

**—OTHER REVENUES OFF-SET WITH—  
APPROPRIATIONS**

<b>CROSS REF.</b>	<b>2014 PROPOSED BUDGET</b>	<b>2013 FINAL BUDGET</b>
-----	-----	-----

**LIST IN DETAIL:**

(1)	*	*	*	*
(2)	*	*	*	*
(3)	*	*	*	*
(4)	*	*	*	*
(5)	*	*	*	*
(6)	*	*	*	*
(7)	*	*	*	*
(8)	*	*	*	*
(9)	*	*	*	*
<b>TOTAL OTHER REVENUES OFF-SET</b>	*	<b>A-8</b>	*	*
		-----	-----	
		=====	=====	



**2014 FIRE DISTRICT BUDGET**

**Mount Holly Township Fire District # 1 (Burlington)**

**----SUPPLEMENTAL SCHEDULES----**

<b>SALARY &amp; WAGES (N.J.S. 40A:14-78.7)</b>		<b>Annual Wages</b>	<b>2014 Proposed Budget</b>
		-----	-----
	<b>ADMINISTRATION</b>		
(1) COMMISSIONERS		\$7,500	\$7,500
(2) OTHER	<b>AP-1</b>	\$49,000	\$49,000
		-----	-----
<b>TOTAL ADMINISTRATION</b>	<b>A-9</b>	\$56,500	\$56,500
		=====	=====
	<b>COST OF OPERATIONS &amp; MAINTENANCE</b>		
(1) Appendix brought forward	<b>AP-2</b>		
		-----	-----
<b>TOTAL COST OF OPERATIONS S&amp;W</b>	<b>A-10</b>		
		=====	=====
	<b>OTHER COSTS OFFSET BY REVENUES</b>		
(1) Appendix brought forward	<b>AP-3</b>	\$24,500	\$24,500
		-----	-----
<b>TOTAL Salaries Offset by Revenues</b>	<b>A-15</b>	\$24,500	\$24,500
		=====	=====

# 2014 FIRE DISTRICT BUDGET

## Mount Holly Township Fire District # 1 (Burlington)

### Salary Expense Appendix (N.J.S.A. 40A:14-78.6)

	TITLE	# of Staff	Annual Wages	2014 Proposed Budget
	<b>Administrative Postions (list Individually)</b>			
Insert new rows here	Financial Clerk	1	\$11,000	\$11,000
	Clerk	1	\$8,000	\$8,000
	Director of Fire Services	1	\$30,000	\$30,000
	<b>TOTAL ADMINISTRATION S&amp;W appendix</b>	<b>AP-1</b>	<b>\$49,000</b>	<b>\$49,000</b>
	<b>Operation &amp; Maintenance Postions (list Individually)</b>			
Insert new rows here				
	<b>TOTAL COST OF OPERATIONS S&amp;W Appendix</b>	<b>AP-2</b>		
	<b>Salary Offset by Revenue Postions (list Individually)</b>			
Insert new rows here	Fire Inspectors	2	\$13,500	\$13,500
	Fire Official/Marshall	1	\$11,000	\$11,000
	<b>Total Salaries Offset By Revenue Appendix</b>	<b>AP-3</b>	<b>\$24,500</b>	<b>\$24,500</b>

**2014 FIRE DISTRICT BUDGET**

**Mount Holly Township Fire District # 1 (Burlington)**

**-----SUPPLEMENTAL SCHEDULES-----  
FRINGE BENEFIT COSTS**

	<b>PROPOSED BUDGET</b>	<b>2014</b>			<b>Total</b>
		<b>Admin</b>	<b>Cost of Operation and Maintenance</b>	<b>Other Costs Offset by Revenue</b>	
	<b>Title</b>				
(1)	Public Employee RS Contribution				
(2)	Police & Fire RS Contribution				
(3)	Employee Group Health Insurance				
(4)	Other Fringe	\$4,000		\$2,000	
	<b>TOTAL PROPOSED BUDGET</b>	\$4,000		\$2,000	
	<b>Cross Reference</b>	<b>A-13</b>	<b>A-14</b>	<b>A-16</b>	

	<b>FINAL BUDGET</b>	<b>2013</b>			<b>Total</b>
		<b>Admin</b>	<b>Cost of Operation and Maintenance</b>	<b>Other Costs Offset by Revenue</b>	
	<b>Title</b>				
(1)	Public Employee RS Contribution				
(2)	Police & Fire RS Contribution				
(3)	Employee Group Health Insurance				
(4)	Other Fringe	\$34,000		\$2,000	\$36,000
	<b>TOTAL FINAL BUDGET</b>	\$34,000		\$2,000	\$36,000
	<b>Cross Reference</b>	<b>A-13</b>	<b>A-14</b>	<b>A-16</b>	

**2014 FIRE DISTRICT BUDGET**

**Mount Holly Township Fire District # 1 (Burlington)**

**-----SUPPLEMENTAL SCHEDULES-----**

	<b>Cross Ref</b>	<b>2014 Proposed Budget</b>	<b>2013 Final Budget</b>
	-----	-----	-----
<b>Administration Other Expenses</b>			
(1) Other Expenses	<b>AP-4</b>	\$81,040	\$85,875
(2) Contingent Expenses			
(3) Other Assets, Non-Bondable	<b>AP-5</b>		
		-----	-----
<b>TOTAL ADMINISTRATION OTHER EXPENSES</b>	<b>A-11</b>	\$81,040	\$85,875
		=====	=====
<b>Cost of Operations Other Expenses</b>			
(1) Other Expenses	<b>AP-6</b>	\$391,900	\$357,100
(2) Contingent Expenses			
(3) Other Assets, Non-Bondable	<b>AP-7</b>	\$25,000	\$20,000
		-----	-----
<b>TOTAL COST OF OPERATIONS OTHER EXPENSES</b>	<b>A-12</b>	\$416,900	\$377,100
		=====	=====
<b>Other Expenses Offset by Revenue</b>			
(1) Other Expenses	<b>AP-8</b>	\$13,975	\$14,820
(2) Contingent Expenses			
(3) Other Assets, Non-Bondable	<b>AP-9</b>		
		-----	-----
<b>TOTAL Other Expenses Offset by Revenue</b>	<b>A-17</b>	\$13,975	\$14,820
		=====	=====

## 2014 FIRE DISTRICT BUDGET

### Mount Holly Township Fire District # 1 (Burlington)

#### Other Expense Appendix (N.J.S.A. 40A:14-78.6)

Use this page only if additional lines are required on the Supplemental Other Expenses Insert additional rows where indicated to ensure they are included in the total Totals will be reflected on SS-6

		2014	2013	
		Cross Ref.	Proposed Budget	Current Year Final Budget
<b>Admin - Operating</b>				
Insert new rows here	Election Expense		\$1,500	\$1,500
	Office Expense		\$15,440	\$15,175
	Professional Services		\$56,000	\$61,000
	Advertising		\$1,500	\$1,700
	Public Relations		\$1,600	\$1,500
	Training and Education		\$5,000	\$5,000
<b>Total Additional Administration Operating Expenses</b>		<b>AP-4</b>	<b>\$81,040</b>	<b>\$85,875</b>
<b>Admin - Other Assets, Non-Bondable</b>				
Insert new rows here				
<b>Total Additional Administration Other Assets</b>		<b>AP-5</b>		
<b>Cost of Operations - Operating</b>				
Insert new rows here	Insurance		\$75,000	\$45,000
	Maintenance and Repairs		\$77,700	\$74,850
	Fire Hydrants		\$125,000	\$120,000
	Rental Charges		\$8,000	\$8,000
	Utilities		\$40,000	\$40,000
	Other Expenses		\$66,200	\$69,250
<b>Total Additional Operating Expenses Operations</b>		<b>AP-6</b>	<b>\$391,900</b>	<b>\$357,100</b>
<b>Cost of Operations - Other Assets, Non-Bondable</b>				
Insert new rows here	Miscellaneous Equipment		\$25,000	\$20,000
<b>Total Additional Cost of Operations Other Assets</b>		<b>AP-7</b>	<b>\$25,000</b>	<b>\$20,000</b>
<b>Other Expenses Offset by Revenue - Operating</b>				
1 new rows here	Other Expenses		\$13,975	\$14,820

Insert rows				
<b>Total Additional Operating Expenses Offset by Revenue</b>		<b>AP-8</b>	<b>\$13,975</b>	<b>\$14,820</b>
<b>Other Expenses Offset by Revenue - Other Assets, Non-Bondable</b>				
Insert new rows here				
<b>Total Costs Offset by Revenue Other Assets</b>		<b>AP-9</b>		

**Mount Holly Township Fire District No. 1  
2014 Budget  
Cost of Operations - Other Expenses**

	<u>2014</u>	<u>2013</u>
Apparatus Officer	\$2,000	\$2,000
Communications Maintenance	1,500	1,500
County Association	1,000	1,000
Dues & Subscriptions	200	250
Emergency Medical Services	2,500	2,500
Exempt Association	1,000	1,000
Health & Fitness	2,500	2,500
Member Recognition	10,000	10,000
Motor Fuels	7,000	7,500
Office Supplies	2,500	5,000
Supplies & Materials	1,000	1,000
Training & Education	10,000	10,000
Uniforms	10,000	10,000
Volunteer Incentive	<u>15,000</u>	<u>15,000</u>
Total	<u><u>\$66,200</u></u>	<u><u>\$69,250</u></u>

**2014 FIRE DISTRICT BUDGET**

**Mount Holly Township Fire District # 1 (Burlington)**

**—SUPPLEMENTAL SCHEDULES—  
DEBT SERVICE SCHEDULE**

<b>PRINCIPAL PAYMENTS</b>					<b>Final Budget</b>	<b>Proposed Budget</b>	<b>Proposed Budget</b>	<b>Proposed Budget</b>	<b>Proposed Budget</b>	<b>Proposed Budget</b>
	<b>Date of Project</b>	<b>Date of Voter Approval</b>	<b>% of Approval</b>	<b>Date of LFB Approval</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>General Obligation Bonds</b>										
Insert new rows here										
<b>TOTAL PAYMENTS P-1</b>										
<b>Bond Anticipation Notes</b>										
Insert new rows here										
<b>TOTAL PAYMENTS P-2</b>										
<b>Capital Leases</b>										
Insert new rows here	Pumper Fire Truck	12/4/02	12/4/02	100.00%	8/11/04	\$38,410	\$39,970	\$41,593		
	Pumper Fire Truck	9/23/04	9/23/04	100.00%	6/8/05	\$38,110	\$39,726	\$41,410		
	Pumper Fire Truck	9/23/04	9/23/04	100.00%	12/14/05	\$36,820	\$38,235	\$39,705		
<b>TOTAL PAYMENTS P-3</b>					\$113,340	\$117,931	\$122,708			
<b>Intergovernmental Loans</b>										
Insert new rows here										
<b>TOTAL PAYMENTS P-4</b>										
<b>Other Bonds Or Notes</b>										
Insert new rows here										
<b>TOTAL PAYMENTS P-5</b>										



**2014 FIRE DISTRICT BUDGET**

**Mount Holly Township Fire District # 1 (Burlington)**

**—SUPPLEMENTAL SCHEDULES—  
DEBT SERVICE SCHEDULE**

PRINCIPAL PAYMENTS	Date of Project	Date of Voter Approval	% of Approval	Date of LFB Approval	Final Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget
					2013	2014	2015	2016	2017	2018
<b>Total Principal Debt Payments D-1</b>					\$113,340	\$117,931	\$122,708			

**2014 FIRE DISTRICT BUDGET**

**Mount Holly Township Fire District # 1 (Burlington)**

**---SUPPLEMENTAL SCHEDULES---  
DEBT SERVICE SCHEDULE**

<b>INTEREST PAYMENTS</b>					<b>Final Budget</b>	<b>Proposed Budget</b>	<b>Projected Budget</b>	<b>Projected Budget</b>	<b>Projected Budget</b>	<b>Projected Budget</b>
	<b>Date of Project</b>	<b>Date of Voter Approval</b>	<b>% of Approval</b>	<b>Date of LFB Approval</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>General Obligation Bonds</b>										
Insert new rows here										
<b>TOTAL PAYMENTS I-1</b>										
<b>Bond Anticipation Notes</b>										
Insert new rows here										
<b>TOTAL PAYMENTS I-2</b>										
<b>Capital Leases</b>										
Insert new rows here	Pumper Fire Truck	12/4/02	12/4/02	100.00%	8/11/04	\$4,871	\$3,311	\$1,689		
	Pumper Fire Truck	9/23/04	9/23/04	100.00%	6/8/05	\$5,056	\$3,440	\$1,756		
	Pumper Fire Truck	9/23/04	9/23/04	100.00%	12/14/05	\$5,995	\$4,580	\$3,111		
<b>TOTAL PAYMENTS I-3</b>					\$15,922	\$11,331	\$6,556			
<b>Intergovernmental Loans</b>										
Insert new rows here										
<b>TOTAL PAYMENTS I-4</b>										
<b>Other Bonds Or Notes</b>										
Insert new rows here										
<b>TOTAL PAYMENTS I-5</b>										
<b>Total Interest Debt Payments D-2</b>					\$15,922	\$11,331	\$6,556			